



ALDERMAN SILVANA TABARES
23RD WARD

Dear Block Party Coordinator,

This packet includes the block party permit application, petition, and CFD fire truck request.

All jumping jack requests must be submitted online by the block party coordinator. The updated process will expedite handling applications more efficiently. All applicants will be notified via email within approximately 48 hours of their submission and followed up with a phone call to confirm delivery details.

Each year, the Jumping Jack delights children across Chicago. This inflatable playground, provided by the Department of Cultural Affairs and Special Events, is available for free, Saturday, May 28 through Sunday, September 4, 2022. The Jumping Jack is limited to Residential Block Parties within the city limits of Chicago. Applicant must reside on the block where the Block Party is taking place. Request are filled on a first-come-first-served basis

https://www.chicago.gov/city/en/depts/dca/provdrs/markets_and_neighborhoodprograms/svcs/svc1.html

Block parties are a great way to celebrate the friendship and camaraderie among you and your neighbors. Therefore, I have always and continue to fully support block parties in the 23rd Ward. However, I do ask that you keep in mind the following restrictions:

- Please make sure your neighbors are aware of the block party date and street closure times. At times we have received complaints regarding the miscommunication between neighbors. We ask that as the coordinator, it is a priority of yours to make sure everyone is informed.
- The block party permit allows for the street to be closed between 10 a.m. and 10 p.m.
- Fireworks are prohibited.
- The noise ordinance may also be applied to any nuisance that may disturb surrounding neighbors after 10 p.m. Please be mindful of any nuisances past 10 p.m.
- It is also important to remind participants to comply with the City's general ordinance. Please remember to call my office if you have any questions. Finally, I wish you and your block a wonderful block party!

Sincerely,

Silvana Tabares
Alderman
23rd Ward



CITY OF CHICAGO
 Department of Transportation
 121 North La Salle Street, City Hall - Room #905
 Chicago, Illinois 60602
 Tel: 312-744-4652 Fax: 312-744-4627



DATA COLLECTION FORM FOR A PERMIT TO HOLD A BLOCK PARTY
 (Recreational Street Closing)

Date of Application: _____ Ward: _____

Please note: A block party permit cannot be used to close any thoroughway of Federal Aid Urban Street, to close a street with a bus route, to close any street prior to 8:00 A.M. or past 10:00 P.M., to close any street for more then one (1) day in succession, or to close any street for commercial purposes.

Applicant Information:

Permit Issued to: _____

Address: _____ Telephone No.: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Emergency Contacts:

Name: _____

Address: _____ Telephone No.: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Please answer the following questions:

Even Location (i.e., State Street from 1100 N. to 1199 N.) – request can only be one (1) block long (street intersection to street intersection).

Street: _____ From: _____ To: _____

Purpose: _____

What is the date of the event: _____ Start time: _____ End time: _____

For a block party to be approved and issued by the Chicago Department of Transportation the permit request must be entered by the Aldermanic Office in which the block party is taking place in the Service Request (CSR) system.

Entry of the request constitutes the Aldermanic request for a recreational street closing in accordance with the provisions of Section 9-12-040 of the Municipal Code of the City of Chicago.

Created: 10/28/98 Revised: 01/01/12



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23RD WARD

We the residents of the _____ block of _____ are in favor of having a block party on _____, 2021. We are also aware that 51% of the residents on the block are in support of a block party.

| Name | Address | Phone Number | Yes | No |
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| Name | Address | Phone Number | Yes | No |
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CHICAGO FIRE DEPARTMENT

Office of Special Events
3510 S. Michigan Ave., 2nd Flr.
Chicago, IL 60653

ATTN: Deputy District Chief
Coordinator of Special Events

I am requesting C.F.D. Presence:

TYPE OF EVENT: _____

DATE: _____

TIME: _____

LOCATION: _____

CONTACT PERSON'S NAME: _____

CONTACT PERSON'S NUMBER: _____

*ALDERMANIC WARD: _____

* NOTE: ALDERMANIC WARD MUST BE COMPLETED

I/we understand all C.F.D. equipment is considered "in-service," meaning if an emergency occurs, it will take priority and the C.F.D. will respond to the incident.

The C.F.D. will NOT turn on fire hydrants or give rides.

Confirmations for block parties can no longer be provided. The C.F.D. will make every attempt to honor all Block Party requests.

*Requests **MUST** be submitted in a timely fashion at least 14 days prior to the tour. Failure to do so May result in the inability to schedule the tour.*

Please return completed form to 23rd Ward Alderman Silvana Tabares' Office at 6247 S. Archer Avenue or email at ward23@cityofchicago.org with your completed block party application.